

GUIDELINES IN RESPECT OF PRACTICE DIRECTIVE 31

1. Effective 30 January 2015, all Rule 37(8) conferences in respect of Road Accident Fund matters will be held on a Friday at 9:30am .Upon review this will also be extended to include all matters.
2. There will be 50 matters on the roll, including adjourned matters.
3. Practitioners/ in person litigants are to ensure that:-
 - (a) The correct details of the matter is recorded in the Awaiting Trial Register, that is – the case number, spelling of names, number of days applied for; attorneys details;
 - (b) The Court file is to be Indexed and Paginated on the Thursday of the week preceding the Set down date by no later than 12:00pm which is the current practice;
 - (c) They file their Rule 37(4) minutes 3 weeks before the Set down date. The Set down date must be indicated on the top right hand corner of the minutes or filing notice.

(N/B – matters will not be removed due to minutes not been filed – however filing of the minutes is encouraged to facilitate an efficient roll.)

4. Once the matter is on the roll, the Judge will give further direction at court as to how the matter will be dealt with further.
5. The Pre-Trial minutes must comply with Rule 37 (6) (a-k) inclusive of the Uniform Rules of Court.
6. If the matter is certified ready for trial, the parties involved must put up a certificate indicating compliance with Practice Directive 31 and the Pre-Trial minute as per paragraph 5 above.
7. If the pre- trial minute is not fully compliant with rule 37(6) (a-k) of the Uniform Rules of court, inclusive, the matter will be removed from the trial roll.
8. If there is a matter that is entered on the Awaiting trial Register and is ready to proceed, the Registrar can be approached to allocate a date on the pre- trial roll however there must be compliance with paragraphs 5 &6 above. The minute must be filed.